



Village of Pinecrest, Parks and Recreation 2020 Summer Camp Protocols

The Village of Pinecrest's summer camps will be following the CDC guidelines and suggested protocols to keep everyone safe. Safety and providing a low-risk environment is our number-one priority.

Mission: Pinecrest Parks and Recreation strives to provide exceptional facilities, services and programs that enhance the quality of life for all residents through dedicated customer service, community engagement and enriching experiences.

CAMPER & PARENT INSTRUCTIONS:

Healthy Hygiene

Please be sure to do your part. It is important to take everyday preventive actions to limit the spread of COVID-19. The CDC recommends the following:

- Wash hands often with soap and water for at least 20 seconds. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Stay home if you are sick.
- Avoid close contact with people who are sick.
- Put distance between yourself and other people. This will be referred to as physical or social distancing.
- Cover your mouth and nose with a cloth face covering when around others.
- Remember to cover coughs and sneezes with a tissue or use the inside of your elbow. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
- Clean and disinfect frequently touched surfaces.

Face Coverings

All campers must bring a face covering and wear it while not engaged in strenuous activities. The Village does not provide face coverings. Campers must bring their own face covering. Campers may not enter the facility without proper face covering. They are required for all activities indoor and outdoor, with the exception of strenuous play in outdoor areas while still practicing social distancing.

Cleaning and Disinfecting

The CDC states that cleaning with soap and water removes germs, dirt, and impurities from surfaces. It lowers the risk of spreading infection. Disinfecting kills germs on surfaces. By killing germs on a surface after cleaning, it can further lower the risk of spreading infection.

Employees will routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched such as but not limited to doorknobs, light switches, countertops, tables, chairs, and any restroom toilet/sink handles and dryers that are not touchless. All rooms within the facility will be routinely cleaned, sanitized, and disinfected throughout the day.

Drop-Off and Pick-Up

The CDC recommends that the same parent or designated person should drop-off and pick-up the child every day. All drop-off and pick-up will be conducted outside in a curbside style and will have designated areas. The parent or designated person along with anyone who is not registered in the summer camp program must always remain in the vehicle. It is required that everyone inside the vehicle must have a face covering on during drop-off and pick-up procedures prior to the employee approaching your vehicle. Failure to comply with this safety protocol will result in the denial of summer camp attendance, as we will not be able to safely administer the health screening.

All campers will be checked for temperature upon arrival daily and again before lunch. Should a camper's temperature be above 100.4 degrees F, that camper will not be allowed to enter camp that day. If the temperature is believed to be a misreading, please park in designated area and wait for camp staff to re-administer temperature scan after 10-15 minutes.

Parents will not be allowed inside camp facility rooms. Please schedule a ZOOM meeting, or face-to-face appointment with the camp provider prior to the

commencement of camp in order to see implementation of protocols. Contact information for individual camp providers is listed at the end of this document.

Health Screenings

All Village employees, camp staff and children will go through a series of daily health screenings upon arrival. The health screenings will be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations while following CDC guidelines.

All Village employees, camp staff and children will be screened for COVID-19 signs and symptoms, other illness or injury upon arrival. Anyone that may appear to have symptoms of a contagious disease, illness, or injury that might require medical attention will be denied entry to the camp and facility. Please understand that this is for the safety of everyone and remember to stay home if you are sick.

Daily Pre-screening Questions:

- Has your camper had a fever of 100.4 F or greater, cough, shortness of breath, diarrhea, fatigue, headache, muscle aches, nausea, loss of taste or smell, sore throat, vomiting, etc. within the past two weeks?
- Has anyone in your immediate family had a fever of 100.4 F or greater, cough, shortness of breath, diarrhea, fatigue, headache, muscle aches, nausea, loss of taste or smell, sore throat, vomiting, etc. within the past two weeks?
- Has your camper or anyone in your immediate family travelled nationally or internationally within the past two weeks?
- Has your camper or anyone in your immediate family been in close contact with a person who has been diagnosed with, tested for, or quarantined as a result of COVID-19?

If any of the above questions are answered "yes", parent must provide written clearance from a primary care physician indicating that the camper can participate in summer camp prior to readmission into the program.

Food Service, Snacks and Water Bottles

The CDC recommends that all employees and children bring their own meals and food service items (utensils, dishes). Disposable items are preferred. Sharing of foods and utensils are prohibited.

Please pack a nutritious and non-perishable lunch, drinks and snacks for your child. Camps will not refrigerate or microwave any foods. If you have more than one child, please send each lunch in a separate lunchbox.

It is important that all employees and children stay hydrated. Please be sure to send your child to camp with a closed top water bottle, preferably with first and last name written on it. Village facilities have bottle refill stations to refill the water bottle throughout the day.

Small Groups and Keeping Them Together (Cohort)

Per the CDC, small groups of children that stay together all day, each day, while physical distancing and do not share objects is considered best practice and the lowest risk of spread. The Village of Pinecrest is committed to having groups no larger than 9 children with the same employee(s) that will remain together for the duration of the day without mixing with other groups. Each group will have their own assigned room in which they will conduct most of their day-to-day activities to minimize the possibility for cross contamination and prioritize outdoor activities, weather permitting.

Sign-In and Sign-Out Procedures

The parent or designated guardian of each camper will adhere to each camp provider's sign-in procedures during drop-off and sign-out procedures during pick-up to ensure the safety of all children. The person picking up the camper will have to provide ID to ensure they are the authorized person for pick-up.

Camp Registration Online Only

Registration for summer camps will be completed online at www.pinecrest-fl.gov/communitypass. An account is required to register for summer camps. If you do not have an account, you may create a free account on the website mentioned above.

Registration Deadline

All registrations must be completed by the Friday prior to the selected camp start date for in-person camps. For virtual camps, all registrations must be completed by the Thursday prior to the selected camp start date. Campers who show up to camp without registering will not be allowed into camp. No exceptions!

Payment Procedures

All payments for the summer camps must be paid in full at the time of registration. Acceptable forms of payment include Visa, MasterCard, or Discover. The Village of Pinecrest will not hold space for any participant. Payment plans are not available.

Refund Policy

Refunds, less any non-refundable fees, are made only when the Parks and Recreation office receives written notice of cancellation before the first day of the scheduled program. Refunds are not given the day the program begins or thereafter. No refunds will be provided for any reason once the program begins. Cancellations made by the Pinecrest Parks and Recreation Department will be fully refunded. Any dispute for a payment refund with your credit card merchant may result in expulsion from all future Village programs.

When Someone Gets Sick

Employees and children should not come to camp if they are sick. In addition, any employees and children experiencing symptoms related to COVID-19, have been exposed to someone with symptoms or confirmed case of COVID-19, or test positive for COVID-19 should not come to camp. Parents should notify camp provider immediately if this happens.

The Parks and Recreation Department will provide an isolation room or space for any employee and/or campers who may have a temperature above 100.4 degrees F, feels sick at any point, or displays symptoms of COVID-19 while at camp. Campers will be isolated with adult supervision. Parent or designated guardian will be notified immediately to pick-up child to safely transport child home or to a healthcare facility.

Fitness Center and Parks

All parks and the fitness center inside the Pinecrest Community Center will be open for public use. Safety and providing a low-risk environment is our number-one priority. We will do our best to minimize interaction between campers and patrons indoors and outdoors.

CAMP STAFF EXPECTATIONS:

- Staff will maintain and enforce social distancing and wear a face covering at all times.
- Staff will coordinate the drop-off and pick-up of campers outside curbside style using radios or cellphones to communicate with one another.
- Staff will handle the sign-in and sign-out procedures for campers. Camp staff should be the one checking each person off the list so that the same pen and sign-in sheet is not passed around and contaminated. The person picking up the camper will have to provide ID to ensure they are the authorized person for pick-up.
- Staff will perform the health screenings and record information properly.
- Camp providers will set up ZOOM meetings for parents with questions prior to camp.
- Staff will oversee regular hand washing and restroom use. Providers must have hand sanitizer available at all times.
- Staff will ensure all campers remain with their designated small groups at all times (cohort).
- Staff will be responsible for safely isolating any camper who may have a temperature above 100.4 degrees F, feels sick at any point, or displays symptoms of COVID-19 while at camp. Providers will notify parent or designated guardian immediately to pick-up child to safely transport child home or to a healthcare facility.
- Staff will clean. Camp rooms and restroom facilities should be left in the same condition as they were found. All rooms and equipment will be cleaned and disinfected throughout the day. At the end of each day, each room will be swept, trash picked up, and everything cleaned and disinfected.
- For life threatening incidents/emergencies call 911 immediately. If an accident, incident or injury occurs, an incident report must be submitted to the Village of Pinecrest on the same day.

Village of Pinecrest Staff Contact:

- Daniel Alberty
Program and Event Coordinator
305.284.0900
dalberty@pinecrest-fl.gov

Camp Provider Contact:

- Pinecrest Dance Project Dance and Crafts Camp
Glenda Cajigal
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info@pinecrestdanceproject.com
- FunCamps
David Gindy
305.666.2992
david@funcamps.com
- Camp Unbeatables
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