PINECREST

PERMITTING HOURS
8:00 AM TO 2:00 PM
MONDAY -FRIDAY
CONTACT INFORMATION
T: 305.234.2121
planning@pinecrest-fl.gov

TREE REMOVAL/RELOCATION/PRUNING PERMIT APPLICATION

PERMIT #_____ **MASTER PERMIT# (IF APPLICABLE)** _____

APPLICATION

NOTE: Tree removal/relocation permit is required for all trees/palms to be removed or relocated. In addition, whenever there is proposed construction, which involves the removal or relocation of tree(s), a tree removal/relocation permit must be obtained prior to the issuance of the building permit for the proposed construction. A FINAL INSPECTION IS REQUIRED.

The PRUNING of any tree within the COMMERCIAL ZONING DISCTRICT shall REQUIRE a permit from the Village of Pinecrest.

JOB ADDRESS: _____ **FOLIO #: 20-** _ _ _ _ - _ _ _ - _ _ _ _

DESCRIPTION OF WORK: _____

CONTACT: _____ **EMAIL:** _____ **PHONE:** _____

PROPERTY OWNER	
NAME	
ADDRESS	
PHONE	
EMAIL	

LANDSCAPE CONTRACTOR	
COMPANY	
QUALIFIER	
ADDRESS	
PHONE	
EMAIL	

I hereby make application for a permit to remove/relocate/pruning tree(s) located on the above-described property.
(Attach site plan/survey as appropriate)

Reason for proposed removal/relocation/pruning:

_____

_____

Types of trees/palms to be removed/relocated/pruned (provide tree/palm number if applicable):

_____

_____

I understand that if a permit is issued, I am responsible for the supervision and completion of said tree removal/relocation in accordance with the approved plans and specifications, and in compliance with all applicable codes and ordinances of the Village of Pinecrest. I further understand that I am responsible for and guarantee the survival of all trees relocated or planted in replacement of any trees removed pursuant to this application, and that I will REQUEST A FINAL INSPECTION once the removal and/or replacement (if applicable) is completed.

All pruning shall be completed in compliance with the standards of the Village of Pinecrest and ANSI-A300 pruning standards.

SIGNATURE OF OWNER

SIGNATURE OF LANDSCAPER QUALIFIER

PRINT NAME OF OWNER

PRINT NAME OF LANDSCAPER QUALIFIER

DATE

DATE

OFFICE USE ONLY

Arborist Notes:

Planning Notes:

PERTMIT FEES		
REMOVAL/RELOCATION FEE (FOR FIRST THREE (3) TREES)	$ 156.00	$
ADDITIONAL (PER TREE)	$ 30.00	$
PERMIT RENEWAL	$ 52.00	$
TREE PRUNING	NO FEE	NO FEE
TOTAL PERMIT FEES	$	$

SUBMITTAL REQUIREMENTS

1. **For all tree and/or palm removals and/or relocations, and pruning of any tree(s) with in Commercial Zoning Districts:**

   Provide two (2) copies of the survey or site plan which shows the locations, height, canopy, diameter, and type of tree to be removed, relocated or pruned (in the case of relocating, show proposed new location of the tree). State the reason for the tree removal, relocation or pruning. Show the location, size and type of new trees being planted at property as applicable. For pruning, provide photo of trees showing proposed pruning.

2. **For residential, construction-related tree removal/relocation:**

   Provide two (2) copies of the site plan for the proposed relocation and/or removal, a tree survey which shows the locations, type and size of all trees on the property with three one and a half (1 ½) inches or greater circumference, and a copy of the landscaping plan, which shows the re-landscaping of the property in connection with the proposed construction.

3. **For residential, non-construction related tree removal/relocation:**

   Provide two (2) copies of property survey and mark the location of trees/palms to be removed with each tree's height, type, diameter, and canopy. Please also mark on plans the location, height, type, and diameter of the proposed replacement tree/palm. Photos are optional.

4. **The fee for a tree removal or relocation permit is $156.00 for the first three (3) trees; thereafter, an additional $30.00 fee shall be added for each tree to be removed or relocated. No fee shall be required for the pruning of trees within the Commercial Zoning Districts. Pruning shall be completed in compliance with ANSI A300 Pruning Standards.**

5 **Application process and review. Submit your tree removal/relocation/pruning application and plan to the Building & Planning Department located at 12645 Pinecrest Parkway, Pinecrest, Florida 33156, on the 3rd floor, Monday through Friday, 8AM to 2PM.**

6. **The following types of trees will not be assessed a fee for their removal; however, a permit must be obtained prior to such removal:**

   a. **Dead Tree**
   b. **Abrus precatorius (rosmary pea)**
   c. **Acacia auriculaeformis (earleaf acacia)**
   d. **Adenanthera pavonina (red sandalwood)**
   e. **Albizia lebbek (woman's tongue)**
   f. **Araucaria heterophylla (Norfolk Island Pine)**
   g. **Ardisia elliptica (shoebutton ardisia)**
   h. **Bauhinia blakeana (Hong Kong Orchid)**
   i. **Bischofia javanica (bishopwood)**
   j. **Casuarina (Australian pine, beefwood)**
   k. **Cestrum diurnam (day flowering jessamine)**
   l. **Cinnamomum camphora (camphor tree)**
   m. **Colubrina Asiatica (colubrina, lather leaf)**
   n. **Cupaniopsis anacardioides (carrotwood)**
   o. **Dalbergia sissoo (Indian dalbergia, sissoo)**
   p. **Ficus altissima (banyan tree, false banyan)**
   q. **Ficus benghalensis (bengal fig)**
   r. **Ficus benjamina**
   s. **Ficus microcarpa (laurel fig)**
   t. **Flacourtia indica (governor's plum)**

u. Hibiscus tiiaceus (mahoe)
v. Leucaena leucocephala (lead tree)
w. Ludwigia peruvina (peruvian primrose willow)
x. Melaluca quinqucaervia (cajeput/paperbark)
y. Melia Azedarach (chinaberry tree)
z. Metopium toxiferum (poison wood)
aa. Mimosa pigra (catclaw mimosa)
bb. Mwerremia tuberosa (wood rose)
cc. Neyraudia reynaudiana (Burma reed, cane Grass)
dd. Penisetum purpureum (elefantgrass)
ee. Psidium guajava (guava)
ff. Rhodomyrtus tometosa (rose mrytle)
gg. Ricinus communis (castorbean)
hh. Sacharum spontaneum (wild sugarcane)
ii. Sapium sebiferum) (popcorn tree)
jj. Scaveola taccada (beach naupaka)
kk. Scheffiera actinophylla (Queensland Umbrella)
ll. Schinus terebinthifolius (Brazilian pepper
mm. Senna péndula var. Glabrata (Christmas cassia, climbing cassia)
nn. Thespesia populnea (seaside mahoe)

NO TREES MAY BE REMOVED, RELOCATED OR PRUNED UNTIL A PERMIT HAS BEEN ISSUED BY THE BUILDING & PLANNING DEPARTMENT**

** In Commercial Zoning Districts

GENERAL INFORMATION

Article 6, Division 6.2 of the Village of Pinecrest Land Development Code mandates the protection of Village tree resources.

Where and when are tree removal/relocation permits required?
Tree removal permits are required for the cutting down, bulldozing, removal or relocation of any tree in the Village of Pinecrest. The Village may require the property owner to modify a plot plan to preserve tree(s).

Who must apply for a tree removal/ relocation permit?
The owner of the property upon which the tree removal/ relocation work will occur must sign the tree removal permit. The landscaping contractor (landscaper) must also must sign the application. Landscape contractor MUST be registered with the Village of Pinecrest. Information on how to register may be found on Village website or at Village Hall.

Will I be required to replant trees to replace the ones that I plan to remove?
All trees removed must be replaced with an equal amount double the tree canopy OR double diameter for specimen-sized trees.

CANOPY CREDIT FORMULAS			
REPLACEMENT CANOPY TYPE	MINIMUM HEIGHT AT PLANTING	MINIMUM CALIPER AT PLANTING	CANOPY CREDIT (SQ. FT.
Shade Tree 1	26 - 35′	10 - 12″	1500
Shade Tree 2	19 - 25′	7 - 9″	1000
Shade Tree 3	15 - 18′	5 – 6“	700
Shade Tree 4	14′	4“	500
Shade Tree 5	12′	-	300
Palm 1	10′	-	300
Palm 2	3′	-	100
Small Tree	6′	-	200

What fees do I have to pay for a tree removal/ relocation permit?

If permit is for exempted exotic trees, there will be no fee for the permit; however, replacement of the canopy will be required for both exempt and non-exempt trees, otherwise for the first 3 trees there is a minimum permit fee of $156.00 and $30.00 for each additional tree. No fee shall be required for tree pruning.

What happens if I do not comply with the conditions and requirements of my tree removal/ relocation permit or remove a tree without a permit?

You will be issued a "Notice of Violation" and ordered to stop all land clearing and construction until you have complied with Article 6, Division 6.2(14) of the Village Code. Penalty for Violations of Tree Regulations. This code requirement sets the payment of penalties for each violation and replacement of canopy.

How long will my tree removal permit be valid?

A tree removal permit is valid for one (1) year. A final tree removal inspection is required. At the time of final tree removal/relocation inspection, the inspector will verify that all trees are planted and the canopy has been replaced as per the approved plan and area restored with grass or landscaping. The tree removal/relocation permit card and approved plans must be on site for the final tree inspection.

rev 04/23