



Leo Llanos, P.E.
Building Official
building@pinecrest-fl.gov
Stephen R. Olmsted, AICP
Planning Director
planning@pinecrest-fl.gov

VILLAGE OF PINECREST
Department of Building and Planning

TREE REMOVAL/RELOCATION/PRUNING PERMIT APPLICATION

PERMIT #: _____

NOTE: Tree removal/relocation permit is required for all trees/palms to be removed or relocated. Also, whenever there is proposed construction which involves the removal or relocation of tree(s), a tree removal/relocation permit must be obtained prior to the issuance of the building permit for the proposed construction.

The pruning of any tree within the Commercial Zoning Districts shall require a permit from the Village of Pinecrest.

EMAIL: _____

Owner: _____ Address: _____ **Phone #:** _____

Contractor: _____ Address: _____ **Phone #:** _____

Job address: _____

Legal Description: Lot(s) _____ Block _____ Section _____

Folio #: _____ Use of Property: _____

I hereby make application for a permit to remove/relocate/pruning _____ tree(s) located on the above described property. **(Attach site plan/survey as appropriate)**

Reason for proposed removal/relocation/pruning: _____

Types of trees/palms to be removed/relocated/pruned (provide tree/palm number if applicable): _____

Planning Department notes: _____

12645 Pinecrest Parkway, Pinecrest, Florida 33156
T: 305.234.2121 | F: 305.234.2133
www.pinecrest-fl.gov



Submittal Requirements

1. Submittal requirements are required for all tree and/or palm removals and/or relocations, an pruning of any tree(s) with in Commercial Zoning Districts. Provide two (2) copies of the survey or site plan which shows the locations, height, canopy, diameter, and type of tree to be removed, relocated or pruned (in the case of relocating, show proposed new location of the tree). State the reason for the tree removal, relocation or pruning. Show the location, size and type of new trees being planted at property as applicable.
2. Submittal requirements for tree removal or relocation, which is being done in connection with proposed new house or house, which has been substantially improved (improved more than 50%).

Provide two (2) copies of the site plan for the proposed construction, a tree survey which shows the locations, type and size of all trees on the property with three (3) inches or greater circumference, and a copy of the landscaping plan, which shows the re-landscaping of the property in connection with the proposed construction.

3. The fee for a tree removal or relocation permit is \$70.00 for the first three (3) trees; thereafter, an additional \$30.00 fee shall be added for each tree to be removed or relocated. No fee shall be required for the pruning of trees within the Commercial Zoning Districts. Pruning shall be completed in compliance with ANSI A30 Pruning Standards.

The following types of trees will not be assessed a fee for their removal; however, a permit must be obtained prior to such removal:

- a) Dead Tree
- b) *Melaluca quinquacervia* (cajeput/paperbark)
- c) *Adenantha pavonina* (red sandalwood)
- d) *Casuarina* (Australian pine, beefwood)
- e) *Cupaniopsis anacardioides* (carrotwood)
- f) *Schinus terebinthifolius* (Brazilian pepper)
- g) *Dalbergia sissoo* (Indian dalbergia, sissoo)
- h) *Bischofia javanica* (bishopwood)
- i) *Ficus microcarpa* (laurel fig)
- j) *Ricinus communis* (castorbean)
- k) *Psidium guajava* (guava)
- l) *Flacourtia indica* (governor's plum)
- m) *Albizia lebbek* (woman's tongue)
- n) *Hibiscus tiiaceus* (mahoe)
- o) *Acacia auriculaeformis* (earleaf acacia)
- p) *Leucaena leucocephala* (lead tree)
- q) *Scheffiera actinophylla* (Queensland Umbrella)
- r) *Mimosa pigra* (catclaw mimosa)
- s) *Araucaria heterophylla* (Norfolk Island Pine)
- t) *Thespesia populnea* (seaside mahoe)
- u) *Metopium toxiferum* (poison wood)
- v) *Bauhinia blakeana* (Hong Kong Orchid)
- w) *Ficus benamina*

4. Application process and review.
Submit your tree removal/relocation/pruning application and plan to the Building & Planning Department located at 12645 Pinecrest Parkway, Pinecrest, Florida 33156, on the 3rd floor.

NO TREES MAY BE REMOVED, RELOCATED OR PRUNED UNTIL A PERMIT HAS BEEN ISSUED BY THE BUILDING & PLANNING DEPARTMENT

General Information

Article 6, Division 6.2 of the Village of Pinecrest Land Development Code mandates the protection of Village tree resources.

Where and when are tree removal permits required?

Tree removal permits are required for the cutting down, bulldozing, removal or relocation of any tree in the Village of Pinecrest. The Village may require the property owner to modify a plot plan to preserve tree(s).

Who must apply for a tree removal/ relocation permit?

The owner of the property upon which the tree removal/ relocation work will occur must sign the tree removal permit, and if there is a contractor (qualifier), they also must sign the application.

Will I be required to replant trees to replace the ones that I plan to remove?

All trees removed must be replaced with an equal amount (100%) of tree canopy.

Canopy Credit Formulas

Replacement Canopy Type	Minimum Size @ Planting	Canopy Credit (Sq. Ft.)
Shade Tree 1	14' OAH*	500
Shade Tree 2	12' OAH*	300
Palm 1	10' OAH*	300
Palm 2	3' OAH*	100
Small Tree	6' OAH*	200

***OAH = Overall Height**

What fees do I have to pay for a tree removal/ relocation permit?

If permit is for exempted trees, there will be no fee for the permit; however, replacement of the canopy will be required for both exempt and non-exempt trees, otherwise for the first 3 trees there is a minimum permit fee of \$70.00 and \$30.00 for each additional tree. No fee shall be required for tree pruning.

What happens if I do not comply with the conditions and requirements of my tree removal/ relocation permit or remove a tree without a permit?

You will be issued a "Notice of Violation" and ordered to stop all land clearing and construction until you have complied with Article 6, Division 6.2(14) of the Village Code. Penalty for Violations of Tree Regulations. This code requirement sets the payment of penalties for each violation and replacement of canopy.

For how long will my tree removal permit be valid?

A tree removal permit is valid for one (1) year. A final zoning inspection is required. At the time of final zoning inspection, the inspector will verify that all trees are planted and the canopy has been replaced as per the approved plan. The tree removal/relocation permit card and approved plans must be on site for the final tree inspection.