



**VILLAGE OF PINECREST**  
 Department of Building and Planning  
 Express Permits

The Building and Planning Department will be processing "Express Permits" for the following types of construction work:

<p><b>Mechanical:</b></p> <ul style="list-style-type: none"> <li>• Air conditioning - Change Out</li> <li>• Air conditioning - Repairs</li> <li>• Duct work</li> </ul>	<p><b>Building:</b></p> <ul style="list-style-type: none"> <li>• Re-roofing (does not include metal roofs or commercial roofs)</li> <li>• Door and/or Window (replacement only)</li> <li>• Shutters</li> <li>• Chain link fences</li> </ul>
<p><b>Plumbing:</b></p> <ul style="list-style-type: none"> <li>• Plumbing repairs</li> <li>• Drainfield repairs</li> <li>• New septic tank installation</li> <li>• Residential gas installation</li> <li>• Permits that are part of an approved Master Permit</li> </ul>	<p><b>Electrical:</b></p> <ul style="list-style-type: none"> <li>• 120V general purpose receptacles, lights, paddle fans, and smoke detectors</li> <li>• Exact replacement of equipment (air conditioning, disposal, dishwasher, pumps, etc.)</li> <li>• Intercom installation</li> <li>• Telephone installation</li> <li>• Burglar alarm installation</li> <li>• FPL Load Management Systems</li> </ul>
<p><b>Zoning:</b></p> <ul style="list-style-type: none"> <li>• Chain link fence</li> <li>• Wall banner</li> </ul>	

*EXPRESS PERMITS* are issued while you wait, Monday through Friday, except on holidays between the hours of 8:00 a.m. and 9:00 a.m. for the trades (Mechanical, Electrical and Plumbing) and between 8:00 a.m. and 10:00 a.m. for Building and Zoning. An application for an "Express Permit" submitted after 9:00 a.m. may be picked up the next business day before 2:00 p.m.

All other permits and/or plans are considered "Drop-off Permits/Plans". The Village of Pinecrest may take up to twenty (20) working days to review an application and plans depending on the complexity of the project. A submittal number will be assigned to each application when it is dropped off. When the review is complete, the applicant will be notified that the permit is ready or that corrections need to be made to the plans. Once the applicant is notified, they must come in to pick up the permit/plans between the **hours of 8:00 a.m. and 2:00 p.m.**

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